

The NAACLS Board of Directors is requesting public comment for a proposed Standards change. All comments must be sent by email to RDeCaluwe@naacsls.org by the end of business on August 17th, 2020.

Current Standard Language – VI

Program/Sponsoring Institution Responsibilities

Programs are required to comply with administrative requirements for maintaining accreditation/approval, including:

- A. Submitting required documentation, the Self-Study Report, an Application for Continuing Accreditation/Approval, or a required Progress Report as determined by NAACLS by the established deadline.
- B. Paying accreditation/approval fees, as determined by NAACLS
- C. Informing NAACLS of relevant administrative and operational changes within 30 days. These include changes in program official names, addresses or telephone numbers; affiliates, status (e.g. inactivity, closure) or location, and institution name;
- D. Agreeing to a site visit date before the end of the period for which accreditation/approval is awarded;
- E. Submitting an outcomes report on an annual basis to NAACLS addressing major changes, if any, and program assessment standards (Standard II) by the established deadline date;
- F. Verifying compliance with these Standards upon request from NAACLS, which may include submitting to an off cycle site visit.

Proposed Standard Language – VI

Program/Sponsoring Institution Responsibilities

Programs are required to comply with administrative requirements for maintaining accreditation/approval, including:

- A. Submitting required documentation determined **by NAACLS by the established deadline. These include but are not limited to Self-Study Reports, Applications for Continuing Accreditation/Approval, and required Progress Reports, Interim Report and Action Plans.** ~~Submitting required documentation, the Self Study Report, an Application for Continuing Accreditation/Approval, or a required Progress Report as determined by NAACLS by the established deadline;~~

- B. Paying accreditation/approval fees, as determined by NAACLS, **by the due date;**
- C. Informing NAACLS of relevant administrative and operational changes within 30 days. These include **but is not limited to** changes in program official names, addresses or telephone numbers; affiliates, status (e.g. inactivity, closure) or location, and institution name;
- D. Agreeing to a site visit date before the end of the period for which accreditation/approval is awarded;
- E. Submitting an outcomes **assessment** report on an annual basis to NAACLS addressing major changes, if any, and program assessment standards (Standard II) by the established deadline date;
- F. Verifying compliance with these Standards upon request from NAACLS, which may include submitting to an off cycle site visit.

This request for public comment has been placed in the NAACLS News and on the NAACLS website, and comments may be sent by email to RDeCaluwe@naacpls.org. **Due to the informal nature of LISTSERV communications, comments or discussion posted on the CLS Educators LISTSERV will not be presented to or considered by the NAACLS Board of Directors.** NAACLS must receive all comments before the end of the business day on August 17th, 2020. The comments will then be reviewed and brought before the Board of Directors at the September 2020 Board Meeting.