

Program Information

Program Sponsor: Hagerstown Community College	
Program Type:	
BMS CG DMS HT HTL	MLA 🗌
MLM ☐ MLS ☐ MLT ☒ Path A ☐ PHM	☐ PBT ☐
Program Location (City, State): Hagerstown, MD	
Program Director Name/Credentials: Shawnda Coon, M.Ed., MLS (ASC	CP)cm
Program Director Phone: 440-661-3314	
Program Director Email: scoon-borocz@hagerstowncc.edu	
Name, Medical Director (if applicable): NA	
Please indicate: Initial Continuing	
Standard I.A: Sponsorship – Sponsoring Institution	⊠ YES □ NO
	\square NA (if NA, Std. I.B or I.C
	must be YES)
Concerns from Self-Study Review as identified by the self-	None
study reviewer(s):	Resolved in response to Self-Study Review; verified
	on site
	Resolved on site Unresolved
Fundain have an across from the Calf Charles Devices were a	
Explain how concerns from the Self-Study Review were resol ⊠ NA	vea or ieπ unresolvea:
Any additional concerns from Self-Study Review as	None
identified by the site visit team:	Resolved on site
	Unresolved
Explain how concerns from the Self-Study Review were resolved or left unresolved as identified by the site visit team:	
⊠ NA	
Additional Site Visit Questions	



Was the accreditation status of the sponsor verified and adequate?	⊠ YES ∐ NO ∐ NA
Remaining Concerns: NA	
Standard I.B: Sponsorship – Consortium Sponsor	☐ YES ☐ NO ☑ NA (if NA, see notes
	below)
	- Std. I.A or I.C must be YES - Continue to I.C.
Concerns from Self-Study Review as identified by the self-study reviewer(s):	None Resolved in response to Resolved in response to
	Self-Study Review; verified on site
	Resolved on site Unresolved
Explain how concerns from the Self-Study Review were resolved or left unresolved:	
Any additional concerns from Self-Study Review as	⊠ None
identified by the site visit team:	Resolved on site Unresolved
Explain how concerns from the Self-Study Review were resolved or left unresolved as identified by the site visit team:	
Additional Site Visit Questions	
Did at least one member of the consortium meet	☐ YES ☐ NO ⊠ NA
requirements of a sponsoring institution specified in I.A?	
Remaining Concerns: NA	
Standard I.C: Sponsorship – Multilocation Sponsor	☐ YES ☐ NO
	NA (if NA, see notes below)
	- Std. I.A or I.B must be YES



	 Continue to I.D. 	
Concerns from Self-Study Review as identified by the self-study reviewer(s):	⊠ None □ Resolved in response to Self-Study Review; verified on site □ Resolved on site □ Unresolved	
Explain how concerns from the Self-Study Review were resolved or left unresolved: NA ——		
Any additional concerns from Self-Study Review as identified by the site visit team:	None Resolved on site Unresolved	
Explain how concerns from the Self-Study Review were resol identified by the site visit team: NA	ved or left unresolved as	
Additional Site Visit Questions		
Was the accreditation status of the sponsor verified and adequate?	⊠ YES □NO □ NA	
2. Was there proof of minimum of certificate of completion given upon program completion?	⊠ YES □NO □ NA	
Remaining Concerns: NA		
Standard I.D: Sponsorship – Responsibilities of the Sponsor		
Concerns from Self-Study Review as identified by the self-study reviewer(s):	None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved	
Explain how concerns from the Self-Study Review were resolved or left unresolved:		



Any additional concerns from Self-Study Review as identified by the site visit team:	
	☐ Officesolved
Explain how concerns from the Self-Study Review were reso identified by the site visit team:	lved or left unresolved as
Additional Site Visit Questions	
Was there adequate documentation of ongoing communications between several clinical/academic sites and sponsor to verify exchange of information and coordination of the program?	 ☐ YES ☐ NO☐ NA (Hospital-based programs only, with no affiliates)
2. Was there proof of minimum of certificate of completion given upon program completion?	⊠ YES □ NO □ NA
Remaining Concerns: NA Additional Comments for Standard I: NA	
Standard II.A: Assessment and Continuous Quality Improvement	– Systematic Assessment
Concerns from Self-Study Review as identified by the self-study reviewer(s):	□ None □ Resolved in response to Self-Study Review; verified on site □ Resolved on site □ Unresolved
Explain how concerns from the Self-Study Review were resolved or left unresolved: NA ——	
Any additional concerns from Self-Study Review as identified by the site visit team:	NoneResolved on siteUnresolved
Explain how concerns from the Self-Study Review were reso identified by the site visit team:	lved or left unresolved as



⊠ NA		
Additional Site Visit Questions		
Was there evidence of a mechanism for continually and	☐ YES ⊠ NO ☐ NA	
systematically reviewing the effectiveness of the program?		
Remaining Concerns: NA		
Std II.A: No mechanism for evaluating effectiveness was provided or a	vailable during the site visit.	
Standard II.B: Assessment and Continuous Quality Improvement -	- Outcome Measures	
Note: Outcome measures below benchmarks do not result in	citations and should not be	
noted as concerns, however they do result in a required Action Plan.		
Concerns from Self-Study Review as identified by the self-	None	
study reviewer(s):	Resolved in response to	
	Self-Study Review; verified on site	
	Resolved on site	
	Unresolved	
Explain how concerns from the Self-Study Review were resol	lved or left unresolved:	
⊠ NA		
Any additional concerns from Calif Ctudy Daview on	None .	
Any additional concerns from Self-Study Review as identified by the site visit team:	│	
identified by the site visit team.	Unresolved	
Explain how concerns from the Self-Study Review were resolved or left unresolved as identified by the site visit team:		
⊠ NA		
Additional Site Visit Questions		
Was there adequate verification of the outcome measures	☐ YES ⊠ NO	
statistics provided in the Self-Study Review?	☐ NA (Initial programs only)	
2. Was the review of results documented, analyzed, and used in	☐ YES ⊠ NO	
program assessment and continuous quality improvement of the	☐ NA (Initial programs only)	
program?		



Remaining Concerns: NA		
Std II.B.1: Data was not reported in the self study.		
Std II.B.2: Outcome data was calculated during the site visit but was not analyzed or used in CQI.		
Standard II.C: Assessment and Continuous Quality Improvement	– Program Assessment and	
Modification		
Concerns from Self-Study Review as identified by the self-study reviewer(s):	None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved	
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:	
NA ——		
Any additional concerns from Self-Study Review as	None	
identified by the site visit team:	Resolved on site Unresolved	
	Officsolved	
Explain how concerns from the Self-Study Review were resolved or left unresolved as identified by the site visit team: NA NA		
Additional Cita Visit Overtions		
Additional Site Visit Questions		
Additional Site Visit Questions 1. Was there adequate verification of any additional supportive documentation demonstrating data collection, review and evaluation that resulted in program improvement, and documentation that linked program improvement to changes made as a result of program review and evaluation?	☐ YES ☑ NO ☐ NA (Initial programs only)	
Was there adequate verification of any additional supportive documentation demonstrating data collection, review and evaluation that resulted in program improvement, <i>and</i> documentation that linked program improvement to changes		
1. Was there adequate verification of any additional supportive documentation demonstrating data collection, review and evaluation that resulted in program improvement, <i>and</i> documentation that linked program improvement to changes made as a result of program review and evaluation? Remaining Concerns: NA Std II.C.1: Minimal evidence of data collection was presented: however	☐ NA (Initial programs only)	
1. Was there adequate verification of any additional supportive documentation demonstrating data collection, review and evaluation that resulted in program improvement, <i>and</i> documentation that linked program improvement to changes made as a result of program review and evaluation? Remaining Concerns: NA	☐ NA (Initial programs only)	
1. Was there adequate verification of any additional supportive documentation demonstrating data collection, review and evaluation that resulted in program improvement, <i>and</i> documentation that linked program improvement to changes made as a result of program review and evaluation? Remaining Concerns: NA Std II.C.1: Minimal evidence of data collection was presented: however	☐ NA (Initial programs only)	
1. Was there adequate verification of any additional supportive documentation demonstrating data collection, review and evaluation that resulted in program improvement, <i>and</i> documentation that linked program improvement to changes made as a result of program review and evaluation? Remaining Concerns: NA Std II.C.1: Minimal evidence of data collection was presented: however improvement linked to this data was provided.	☐ NA (Initial programs only)	



Standard III.A: Resources – General Resources		
Concerns from Self-Study Review as identified by the self-study reviewer(s): Standard III.A, Standard III.A.2: Evidence was not submitted that all stakeholders, including students and faculty, provide input on resource adequacy.	□ None □ Resolved in response to Self-Study Review; verified on site □ Resolved on site ☑ Unresolved	
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:	
Std III.A and Std III.A.2: No evidence was provided showing input from stakeholders regarding resource adequacy. Interviews with current students confirmed resources were inadequate.		
Any additional concerns from Self-Study Review as identified by the site visit team: Std III.A.2: There is a general lack of equipment, reagents and consumables for this program.	☐ None ☐ Resolved on site ☑ Unresolved	
Explain how concerns from the Self-Study Review were resolved or left unresolved as identified by the site visit team: NA Std III.A and Std III.A.2: No evidence was provided showing input from stakeholders regarding resource adequacy. Current students confirmed resources were inadequate.		
Additional Site Visit Questions		
Is there evidence that financial resources for the continued operation of the program are sufficient to achieve program goals?	☐ YES ☐ NO ☐ NA	
2. Did adequate verification include documentation that personnel resource assessment is a part of continuous program evaluation?	☐ YES ⊠ NO ☐ NA	
3. Did adequate verification include demonstration that program physical resources are sufficient to allow achievement of program goals?	☐ YES ☒ NO ☐ NA	
Remaining Concerns: NA Std III.A.2: There was no documentation regarding personnel resource	e assessment.	



Std III.A.3: At this time, physical resources are insufficient to achieve p	rogram goals.
Standard III.B: Resources – Personnel Resources	
Concerns from Self-Study Review as identified by the self-study reviewer(s): Standard III.B. The Self Study does not include a ratio between instructor and students in the clinical laboratory affiliates.	☐ None ☐ Resolved in response to Self-Study Review; verified on site ☐ Resolved on site ☐ Unresolved
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:
Std III.B: Program director provided a Student: Instructor ratio in the s	elf study response.
Any additional concerns from Self-Study Review as identified by the site visit team:	NoneResolved on siteUnresolved
Explain how concerns from the Self-Study Review were reso identified by the site visit team: NA	lved or left unresolved as
Additional Site Visit Questions	
1. Are faculty and staff sufficient and appropriately qualified to perform the functions in documented job descriptions and to allow achievement of program outcomes?	☐YES ☑ NO ☐ NA
Remaining Concerns: NA Std III.B.1: The program director (coordinator) is the sole instructor fo appear she has enough time to teach classes and restructure / build the students to entry level competency. No continuing education documen program director to show current expertise in all subject matter.	e program to successfully bring
Standard III.C: Resources – Physical Resources	
Concerns from Self-Study Review as identified by the self-study reviewer(s):	None Resolved in response to Self-Study Review; verified on site Resolved on site Resolved on site



	Unresolved	
Explain how concerns from the Self-Study Review were reso NA	lved or left unresolved:	
NA NA		
Any additional concerns from Self-Study Review as	None Resolved on site	
identified by the site visit team:	Unresolved	
Explain how concerns from the Self-Study Review were reso	lved or left unresolved as	
identified by the site visit team: ⊠ NA		
Additional Site Visit Questions		
Were the program's facilities sufficient to achieve program	☐ YES ☐ NO ☐ NA	
goals?		
2. Were supplies and equipment for laboratory analyses in	☐ YES ☐ NO ☐ NA	
student laboratory(ies) adequate?		
3. Were supplies and equipment for laboratory analyses in	☐ YES ☐ NO ☒ NA	
clinical laboratory(ies) adequate?		
4. Were adequate information resources current and available	☐ YES ☐ NO ☐ NA	
for learning?		
5. Were supporting instructional materials related to all content	☐ YES ☐ NO ☐ NA	
areas of the curriculum current, available, and utilized?		
Remaining Concerns: NA		
Std III.C.2 Minimal supplies, no reagents were available in the student lab.		
Std III.C.4 No textbooks were available in the student lab or college library.		
Std III.C.5 Program coordinator is currently creating the instructional material for the intro class. No		
instructional material was available for other MLT classes.		
Additional Comments for Standard III:		
NA		



Standard IV.A: Students – Publications and Disclosures		
Concerns from Self-Study Review as identified by the self-study reviewer(s): Standard IV.A.g. There is a discrepancy in the total MLT curriculum credits for semester 3. The total is listed as 15 credit hours, but the addition of credits for all courses during that semester is 14. Standard IV.A.h. At this time, there is no qualified Program Director. Standard IV.A.k.2 A policy for clinical assignment when placement cannot be immediately guaranteed is not provided in the Self Study or attachments.	 None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved 	
Explain how concerns from the Self-Study Review were reso	ved or left unresolved:	
Resolved:		
Std IV.A.h: A program director approval letter was provided in the SS response.		
Std IV.A.k.2: Per the SS response, a policy for clinical assignment when placement cannot be immediately guaranteed was added to the handbook and posted on the MLT website.		
Unresolved:		
Std IV.A.g: Revision of the number of credits for the MLT courses is in progress but no official document was provided to the site visitors. This has not been finalized.		
Any additional concerns from Self-Study Review as identified by the site visit team:	NoneResolved on siteUnresolved	
Explain how concerns from the Self-Study Review were resolidentified by the site visit team: NA	ved or left unresolved as	
Additional Site Visit Questions		
Was there adequate verification, through review of materials		
and interviews, that the following are clearly defined, published		
and readily available to prospective and enrolled students?		
a. Program mission statement	☐ YES ☐ NO ☐ NA	



b. Program goals and competencies	☐ YES ☐ NO ☐ NA
c. Program accreditation/approval status including the nat address and contact information for NAACLS	me, YES NO NA
d. Program outcomes identified in Standard II.B.	☐ YES ☐ NO ☐ NA (Initial programs only)
e. List of current clinical affiliates.	
f. Admission criteria, both academic and non-academic, including essential functions, advance placement, etc.	☐ YES ☐ NO ☐ NA
g. A list of course descriptions (and associated credit hou available)	rs if YES NO NA
h. Names and academic rank of program director and fac (and medical director for Pathologist's' Assistant program	• — — —
i. Current tuition and fees with withdrawal and refund poli	cy YES NO NA
j. Service work policies for students	☐ YES ☐ NO ☐ NA
k. Policies and procedures for:	
 i. Advising/guiding students through the program while maintaining confidentiality and impartiality 	
ii. Clinical assignment when placement cannot be immediately guaranteed	e XES NO NA
iii. Student grievance and appeals process	☐ YES ☐ NO ☐ NA
iv. Criteria for program completion including probation, suspension, and dismissal	⊠ YES □ NO □ NA
I. Academic calendar	⊠ YES □ NO □ NA
m. Rules and regulations governing acceptable personal and academic conduct, including behavior	⊠ YES □ NO □ NA
Remaining Concerns: NA Std IV.A.1.d: NAACLS outcomes were not posted - as per standard	d - one click away on the MLT website.



the site visitors.	ficial document was provided to
Standard IV.B: Students – Student Records	
Concerns from Self-Study Review as identified by the self-study reviewer(s): Standard IV.B.1. Sponsor regulations for student record retention is not provided.	☐ None ☐ Resolved in response to Self-Study Review; verified on site ☐ Resolved on site ☐ Unresolved
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:
Std IV.B.1: Regulations for student record retention was provided in th during the administration interview.	e SS response and confirmed
Any additional concerns from Self-Study Review as identified by the site visit team:	NoneResolved on siteUnresolved
Explain how concerns from the Self-Study Review were reso identified by the site visit team: NA ——	lved or left unresolved as
Additional Site Visit Questions	
Is there evidence that student records are maintained and contain the materials required by Standard IV.B?	☑ YES □ NO □ NA
2. Are transcripts/students records permanently maintained and do they include legal names, grades and credits and dates of admission and completion?	∑ YES
Was there adequate verification of documented sponsor policies regarding student records and retention?	⊠ YES □ NO □ NA
Remaining Concerns: NA	
Standard IV.C: Students – Health and Safety	



Concerns from Self-Study Review as identified by the self-study reviewer(s):	⊠ None □ Resolved in response to Self-Study Review; verified on site □ Resolved on site □ Unresolved
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:
⊠ NA	
Any additional concerns from Self-Study Review as	⊠ None
identified by the site visit team:	Resolved on site
	Unresolved
Explain how concerns from the Self-Study Review were resolved or left unresolved as identified by the site visit team:	
Additional Site Visit Questions	
Was it verified and adequate that the health and safety of	☐ YES ☒ NO ☐ NA
students, faculty and patients during educational activities is adequately safeguarded?	
2. Was it verified and adequate that there is documentation that	☐ YES ☒ NO ☐ NA
students receive biohazard and safety training?	
Remaining Concerns: NA	
Std IV.C.1: No safety shower present in the classroom.	
Std IV.C.2: No documentation of BBP, infection control or safety training	ng for students or faculty.
Additional Comments for Standard IV:	
NA	
Standard V: Operational Policies – Fair Practices	
Concerns from Self-Study Review as identified by the self-study reviewer(s):	☑ None☐ Resolved in response to
Study leviewei(S).	Self-Study Review; verified
	on site
	Resolved on site



	Unresolved
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:
NA NA	
Any additional concerns from Self-Study Review as	None Resolved on site
identified by the site visit team:	Unresolved
Explain how concerns from the Self-Study Review were reso	lved or left unresolved as
identified by the site visit team: ⊠ NA	
Additional Site Visit Questions	
Was it verified and adequate that student recruitment and admission is non-discriminatory and in accordance with existing	│ ☑ YES ☐ NO ☐ NA
governmental regulations and those of the sponsor?	
2. Was it verified and adequate that service work by students in clinical settings outside of academic hours is non-compulsory?	⊠ YES □ NO □ NA
3. Was it verified and adequate that students are not substituted	☑ YES ☐ NO ☐ NA
for regular staff during their student experiences?	
Remaining Concerns: NA	
Additional Comments for Standard V:	
NA	
Standard VI: Administrative: Maintaining Accreditation – Program	Sponsoring Institution
Responsibilities	
This Standard involves the administrative requirements for n throughout its award period, and therefore is not reviewed in site visit process.	
Standard VII.A: Program Administration – Program Dire	ctor



Standard VII.A.The program does not currently have a program director.	☐ None ☐ Resolved in response to Self-Study Review; verified on site ☐ Resolved on site ☐ Unresolved
Explain how concerns from the Self-Study Review were resoluted NA	lved or left unresolved:
Std VII.A Program director provided NAACLS program director approval review.	letter in the response to the SS
Any additional concerns from Self-Study Review as	None
identified by the site visit team:	Resolved on site Unresolved
Explain how concerns from the Self-Study Review were resolidentified by the site visit team: NA	lved or left unresolved as
Additional Site Visit Questions	
Does the program director have input into the budget preparation?	⊠ YES □ NO □ NA
2. Is there adequate evidence that the program director has regular and consistent contact with students, faculty, and program personnel?	⊠ YES ☐ NO ☐ NA
3. Is there adequate evidence that the program director has a faculty or clinical appointment at the sponsoring institution?	⊠ YES □ NO □ NA
Remaining Concerns: NA	
Standard VII.B: Program Administration — Site Program Administration only, assigned to each participating site) NA	ator (required for Multi-
Concerns from Self-Study Review as identified by the self-study reviewer(s): ———	⊠ None □ Resolved in response to Self-Study Review; verified on site □ Resolved on site



	Unresolved
Explain how concerns from the Self-Study Review were reso	ved or left unresolved:
⊠ NA	
	
Any additional concerns from Self-Study Review as	None Non
identified by the site visit team:	Resolved on site
	Unresolved
Explain how concerns from the Self-Study Review were resolidentified by the site visit team: NA	lved or left unresolved as
Additional Site Visit Questions	
Is the site program coordinator responsible for the required	☐ YES ☐ NO ⊠ NA
aspects of the program?	
Remaining Concerns: 🗵 NA	
Standard VII.C: Program Administration – Faculty/Instructor	
Concerns from Self-Study Review as identified by the self-	None
study reviewer(s): Standard VII.C.1. The program does not currently have a program	Resolved in response to Self-Study Review; verified
director and only an adjunct faculty member. From the information	on site
provided, it is not clear which courses are taught by whom.	Resolved on site
provided, it is not seen which courses are taught by whom	☐ Unresolved
Explain how concerns from the Self-Study Review were resolution NA	lved or left unresolved:
Std VII.C.1: The program director (coordinator) is the sole instructor fo	or the MLT program.
Documentation of Continued Education for the PD for all content areas	
provided. Program director CV does not address content areas of expe	rtise.
Any additional concerns from Self-Study Review as	⊠ None
identified by the site visit team:	Resolved on site
	Unresolved



Explain how concerns from the Self-Study Review were resolidentified by the site visit team: NA	lved or left unresolved as
Std VII.C.1: The program director (coordinator) is the sole instructor for Documentation of Continued Education for the PD for all content areas provided. Program director CV does not list content areas of expertise.	
Additional Site Visit Questions	
Was adequate evidence of adequate knowledge and proficiency of the faculty in their content areas verified?	☐ YES ⊠ NO ☐ NA
2. Was adequate evidence of didactic instructor appointments within the educational program verified?	⊠ YES □ NO □ NA
3. Was adequate evidence that faculty teach effectively at the appropriate level verified?	☐ YES ⊠ NO ☐ NA
Was at least one liaison identified and appointed per clinical/applied learning experiences liaison site?	 ☐ YES ☐ NO ☐ NA (Hospital-based programs with no clinical sites)
5. When applicable, was there adequate verification that the clinical liaison(s) meet qualifications required for the discipline and level or program as described in Standard VII.C.2.a.	
6. Was adequate verification made, through review of documentation and interviews, that the clinical/applied learning experiences liaison is responsible for all aspects as described in Standard VII.C.2.b.	☐ YES ☐ NO☐ NA (Hospital-based programs with no clinical sites)
Remaining Concerns: NA Std VII.C.1: The program director (coordinator) is the sole instructor for the MLT program. Documentation of Continued Education for the PD for all content areas taught in the program was not provided. Program director CV does not list content areas of expertise.	
Std VII.C.3: Unable to assess that faculty teach at the appropriate level materials (no power points, quizzes, exams, practicals, etc.). Student fe interviews for the initial cohort revealed ineffective teaching.	
Additional Comments:	



NA	
Standard VII.D: Program Administration – Advisory Committee	
Concerns from Self-Study Review as identified by the self-study reviewer(s): Standard VII.D. No advisory committee meetings or other opportunities for input have been held.	□ None □ Resolved in response to Self-Study Review; verified on site □ Resolved on site □ Unresolved
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:
Std VII.D : Advisory meeting was held in August 2025.	
Any additional concerns from Self-Study Review as identified by the site visit team: Std VII.D: Names of the advisory board members in the SS do not match the current list of advisory members.	☐ None ☐ Resolved on site ☐ Unresolved
Explain how concerns from the Self-Study Review were resolidentified by the site visit team: NA Std VII.D: Current list of advisory members was provided.	lved or left unresolved as
Additional Site Visit Questions	
1. Was there adequate verification, through the review of minutes, documentation, and interviews that an advisory committee is in place and active in providing input to the program relevancy and effectiveness?	YES NO NA
Remaining Concerns: NA	
Standard VII.E: Education Coordinator (when required) NA	
Concerns from Self-Study Review as identified by the self-study reviewer(s): ———	None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved
Explain how concerns from the Self-Study Review were reso	ivea or ieπ unresolvea:



Any additional concerns from Self-Study Review as identified by the site visit team:	None Resolved on site Resolved on site None Resolved on site None None Resolved on site None None
identified by the site visit team.	Unresolved
Explain how concerns from the Self-Study Review were resolidentified by the site visit team: NA	lved or left unresolved as
Additional Site Visit Questions	
1. Was there adequate verification, through the review of documentation and interviews, that the education coordinator meets the qualification as described in Standard VII.E (when applicable)?	☐ YES ☐ NO ☒ NA
2. Was there adequate verification, through the review of documentation and interviews, that the education coordinator meets the responsibilities as described in Standard VII.E (when applicable)?	YES NO NA
Remaining Concerns: NA	
Standard VII.F: Program Administration – Medical Director (for Pa	ath A Programs only) 🛛 N/A
Concerns from Self-Study Review as identified by the self-study reviewer(s): ——	None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved
Explain how concerns from the Self-Study Review were resolved or left unresolved: NA	
Any additional concerns from Self-Study Review as identified by the site visit team:	⊠ None □ Resolved on site □ Unresolved



identified by the site visit team:	ived or left unresolved as
Additional Site Visit Questions	
1. Was there adequate verification, through the review of documentation and interviews, that the medical director is responsible for all aspects of program administration and management as described in Standard VII.F.2. (when applicable)?	☐ YES ☐ NO ☒ NA
Remaining Concerns: NA	
Additional Comments for Standard VII: NA	
Standard VIII.A. Curriculum Requirements – Instructional Areas	
Concerns from Self-Study Review as identified by the self-study reviewer(s):	None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved
Explain how concerns from the Self-Study Review were reso	lved or left unresolved:
Any additional concerns from Self-Study Review as identified by the site visit team:	☐ None ☐ Resolved on site ☑ Unresolved
Std VIII.A: No final syllabi, course goals, objectives, or evaluations were submitted in the self study.	
Explain how concerns from the Self-Study Review were reso identified by the site visit team:	lved or left unresolved as



Std VIII.A: No final syllabi, course goals, objectives, or evaluations were provided to the site visitors for review.	submitted in the self study or
Additional Site Visit Questions	
Was there adequate verification, through review of documentation, transcripts, and interviews, that the program meets the curricular requirements as described in the program specific Unique Standards VIII.A?	☐ YES ⊠ NO ☐ NA
2. Were prerequisites identified appropriate and met by current and past students as applicable?	⊠ YES □ NO □ NA
3. Were elements identified in Standard VIII.A.2. and (VIII.A.3. for Pathologists' Assistant) for each unique program included in the curriculum, current and relevant?	☐ YES ⊠ NO ☐ NA
Remaining Concerns: NA Std VIII.A.1.: Curriculum for the MLT classes has not been developed at curricular requirements could not be verified. Std VIII.A.3: Curriculum has not been developed; therefore, adequate and relevant could not be verified.	
Standard VIII.B: Curriculum Requirements – Learning Experience	S
Concerns from Self-Study Review as identified by the self-study reviewer(s):	None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved
Explain how concerns from the Self-Study Review were reso NA ——	 ved or left unresolved:
	None Resolved on site Unresolved



Additional Site Visit Questions	
Was adequate verification made that learning experiences are appropriate, current, and relevant for students to achieve entry-level competencies as described for each program level/discipline in Standard VIII?	☐ YES ☒ NO ☐ NA
Remaining Concerns: NA	
Std VIII.B.1: No course material was provided for any MLT courses other	er than for the Introduction
course; therefore, learning experiences could not be verified for entry	level competency.
Standard VIII.C: Curriculum Requirements - Evaluations	
Concerns from Self-Study Review as identified by the self-study reviewer(s):	None Resolved in response to Self-Study Review; verified on site Resolved on site Unresolved
Explain how concerns from the Self-Study Review were reso NA	lved or left unresolved:
Any additional concerns from Self-Study Review as identified by the site visit team:	
Explain how concerns from the Self-Study Review were reso identified by the site visit team: NA	lved or left unresolved as
Additional Site Visit Questions	
1. Was adequate verification made, through the review of documents, as well as interviews with students, graduates, and employers that evaluations of student learning used are appropriate and provide timely feedback for successful student academic standing and progression?	☐ YES ⊠ NO ☐ NA
Was adequate verification made that evaluation systems are reliable indicators of program effectiveness?	☐ YES ☒ NO ☐ NA
Remaining Concerns: NA	1



Std VIII.C.1: Course documents were not provided for any MLT courses such as evaluation forms, administrative policies, etc. Interviews with students confirmed a lack of supplies, and insufficient educational experience overseen by the previous program director. Std VIII.C.2: No evaluations of the current MLT program director or curriculum was provided. Evaluations for previous curriculum and program director demonstrated an ineffective program. Additional Comments: NA Standard VIII Curriculum Review: N/A - met NAACLS benchmarks. Continuing programs - if outcome measures listed in II.B. Accompanying Documentation for Self-Study are below NAACLS approved benchmarks. **Initial programs** - if there is not three years' worth of accumulated data. **Additional Site Visit Questions** 1. Were course syllabi and objectives for each subject area \square YES \boxtimes NO \square NA reviewed? 2. Did the program have appropriate objectives in the cognitive, ☐ YES ☒ NO ☐ NA psychomotor, and affective domains? ☐ YES ☐ NO ☐ NA 3. Did course objectives show progression to the level consistent with entry into the profession? 4. Were evaluation systems reviewed for each subject area and ☐ YES ☐ NO ☐ NA in alignment with course objectives? ☐ YES ☒ NO ☐ NA 5. Were evaluation systems in the cognitive, psychomotor, and affective domain reviewed? 6. Were evaluation systems employed frequently enough to ☐ YES ☒ NO ☐ NA provide faculty and students with timely indications of a student's academic standing and progress, and to serve as a reliable indicator of the effectiveness of instruction and course design? Remaining Concerns: NA Std VIII 1-6: The curriculum for this MLT program is currently not in place.



Additional Comments for Standard VIII:	
NA	



Summary Page

The site visit team does not have the authority to speak on behalf of nor bind NAACLS regarding a program's compliance with the Standards, nor can they predict accreditation actions. These responsibilities rest solely with the NAACLS Board of Directors, which has the exclusive right to determine whether or not accreditation is to be granted or continued.

This document is compiled based on information supplied to the site visit team by the program director and other officials. NAACLS makes no representation as to its accuracy. The responsibility for accuracy of the information provided to the team rests solely with the program director and other officials.

Program Sponsor: Hagerstown Community College
City, State: Hagerstown, MD
Dates of Visit: Sept 18-19, 2025
Type of Program Visited:
☐ Biomedical Scientist
Cytogenetic Technologist
☐ Diagnostic Molecular Scientist
Histotechnician
Histotechnologist
☐ Medical Laboratory Assistant
Medical Laboratory Microbiology
☐ Medical Laboratory Scientist
☑ Medical Laboratory Technician
☐ Pathologists' Assistant
☐ Phlebotomy
☐ Public Health Microbiology
Areas of Strength:
The current students are enjoying their introductory MLT class.
Students expressed that the program director motivates them to attend class.
The classroom has an excellent set up with ample storage.
There is strong support from the allied health director.
Advisory members are in support of this program.
The college is motivated to help make this program be successful.

Remaining Concerns Identified by the Site Visit Team:

Students said the application process is easy.



Directions: If there are outstanding concerns after the site visit, please ensure that the text used in the review above matches the text used on the Summary Page. NAACLS Staff strongly recommends to copy and paste concerns directly from the previous section into the rows below.

Standard #	<u>Concern</u>		
II.A	No mechanism for evaluating effectiveness was provided or available during the site visit.		
II.B.1	Data was not reported in the self study.		
II.B.2	Outcome data was calculated during the site visit but was not analyzed or used in CQI.		
II.C.1	Minimal evidence of data collection was presented: however, no data showing program improvement linked to this data was provided.		
III.A.1	No evidence was provided showing input from stakeholders regarding resource adequacy. Current students confirmed resources were inadequate.		
III.A.2	There was no documentation regarding personnel resource assessment.		
III.A.3	At this time, physical resources are insufficient to achieve program goals.		
III.B.1	The program director (coordinator) is the sole instructor for the entire program. It does not appear she has enough time to teach classes and restructure / build the program to successfully bring students to entry level competency. No continuing education documents were provided for the program director to show current expertise in all subject matter.		
III.C.2	Std III.C.2 Minimal supplies, no reagents were available in the student lab.		
III.C.4	Std III.C.4 No textbooks were available in the student lab or college library.		
III.C.5	Std III.C.5 Program coordinator is currently creating the instructional material for the intro class. No instructional material was available for other MLT classes.		
IV.A.1.d	Std IV.A.1.d: NAACLS outcomes were not posted - as per standard - one click away on the MLT website.		
IV.A.1.g	Std IV.A.1.g: Revision of the number of credits is in progress but no official document was provided to the site visitors.		
VII.C.1	Std VII.C.1: The program director (coordinator) is the sole instructor for the MLT program. Documentation of Continued Education for the PD for all content areas taught in the program was not provided. Program director CV does not list content areas of expertise.		
VII.C.3	Std VII.C.3: Unable to assess that faculty teach at the appropriate level because of lack of course materials (no power points, quizzes, exams, practicals, etc.). Student feedback provided during student interviews for the initial cohort revealed ineffective teaching.		



VIII.A	Std VIII.A: No final syllabi, course goals, objectives, or evaluations were submitted in the self study.
VIII.A.1	Std VIII.A.1.: Curriculum for the MLT classes has not been developed at this time; therefore, adequate curricular requirements could not be verified.
VIII.A.3	Std VIII.A.3: Curriculum has not been developed; therefore, adequate elements evaluated as current and relevant could not be verified.
VIII.B.1	Std VIII.B.1: No course material was provided for any MLT courses other than for the Introduction course; therefore, learning experiences could not be verified for entry level competency.
VIII.C.1	Std VIII.C.1: Course documents were not provided for any MLT courses such as evaluation forms, administrative policies, etc. Interviews with students confirmed a lack of supplies, and insufficient educational experience overseen by the previous program director.
VIII.C.2	Std VIII.C.2: No evaluations of the current MLT program director or curriculum was provided. Evaluations for previous curriculum and program director demonstrated an ineffective program.
VIII CR1-6	Std VIII 1-6: The curriculum for this MLT program is currently not in place.

Message to Program Director: Please review the report carefully and respond in writing to all concerns found in the body of the report and on the summary page. A written acknowledgment of receipt of this report must be received by NAACLS within 30 days, even if there are no concerns included in this report.



Affirmation Page

Program Sponsor: Hagerstown Community College

Sponsor Typ	e: Sponsoring Institution	n 🛛 Consortium 🗌	Multi-location 🗌
Program Typ	oe:		
		DMS ☐ HT ☐ HT	
Program Loc	cation (City, State):	Hagerstown, MD	
Program Director Name/Credentials:		Shawnda Coon, M.Ed., MLS (ASCP)cm	
Program Director Phone:		440-661-3314	
Program Director Email:		scoon-borocz@hagerstowncc.edu	
Medical Dire	ctor Name: (if applicable)	NA	
Please indica	ate: Initial ⊠ Contir	nuing 🗌	
Team Coordir	<u>nator</u>		
Name and Title	e: Amee Rosales		
Institution:	Pima Community College		
Address:	2202 W. Anklam Rd		
City/State:	Tucson, AZ Telephone/Em	ail: 520-206-6835 amrosa	les2@pima.edu
I affirm and ag	ree with the Site Visit Report find	ings. ⊠ YES □ NO* Ⅰ	Date: 9/19/2025
Team Membe	<u>'</u>		
Name and Title	e: Amy McCarty		
Institution:	Northern Virginia Community (College	
Address:	6699 Springfield Center Drive		
City/State:	Springfield, VA Telephone/Em	ail: 703-822-6555/ amccar	ty@nvcc.edu
I affirm and ag	ree with the Site Visit Report find	ings. ⊠ YES □ NO* Ⅰ	Date: 9/23/2025
Educator Gen	<u>eralist</u>		
Name and Title	e: Deanna Reinacher, Ed.D.		
Institution:	Southwestern College		
Address:	880 National City Blvd.		
City/State:	CA Telephone/Email: 619-	216-6673/dreinacher@sw	ccd.edu
Laffirm and ad	ree with the Site Visit Report find	ings ⊠ YES □ NO* I	Date: 9/20/2025



*If a team member does not concur with the report, a Dissenting Report describing disagreements must be submitted to NAACLS. Instructions for completing this form can be found in the NAACLS Policy and Procedure Manual.