



## NAACLS Board of Directors Changes

April 2025

Category	Type of Change	Summary of Key Changes	Implementation date/Status
STANDARDS			
Standard (ie Number)	Standard Language	Revision and/Summary of Key Changes	Implementation date/Status
Standard VII.C.2	<p>1. Clinical/Applied Learning <del>Experience</del> Liaison At least one clinical/applied learning <del>experience</del> liaison, who is employed by the clinical/applied learning site, must be designated at each clinical/applied learning site affiliated with the program to coordinate clinical/applied learning <del>experiences</del> for students.</p> <p>a. Qualifications The clinical/applied learning <del>experience</del> liaison must:</p> <p>i. Be a laboratory professional staff member of the facility who demonstrates the ability to effectively coordinate clinical/applied learning <del>experiences</del> of the students.</p> <p>ii. Demonstrate knowledge of the program discipline.</p> <p>iii. Have at least one year of experience as a health care professional.</p> <p>b. Responsibilities The clinical/applied learning <del>experience</del> liaison must be responsible for:</p> <p>i. Coordinating clinical instruction</p>	<p>1. Clinical/Applied Learning Liaison At least one clinical/applied learning liaison, who is employed by the clinical/applied learning site, must be designated at each clinical/applied learning site affiliated with the program to coordinate clinical/applied learning for students.</p> <p>a. Qualifications The clinical/applied learning liaison must:</p> <p>i. Be a health care professional staff member of the facility who demonstrates the ability to effectively coordinate clinical/applied learning of the students.</p> <p>ii. Demonstrate knowledge of the program discipline.</p> <p>iii. Have at least one year of experience as a health care professional.</p> <p>b. Responsibilities The clinical/applied learning liaison must be responsible for:</p> <p>i. Coordinating clinical/applied learning instruction at the site.</p> <p>ii. Maintaining effective communication with the</p>	Adopted at the April 2025 Board of Director's Meeting



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	at the site. ii. Maintaining effective communication with the program director or designee.	program director or designee.	
Path A – Education Coordinator	<b>Education Coordinator (when required)</b> 1. Qualifications The education coordinator, when required, must be a medical laboratory professional who: a. Has maintained 60 credit hours (completed within a three-year time period) of CME related to pathology. b. Holds ASCP BOC U.S. Certification as a Pathologists' Assistant. c. Has knowledge of NAACLS accreditation and current certification procedures. 2. Responsibilities The education coordinator/clinical coordinator, when required, must provide supervision and coordination of the instructional faculty in the academic and clinical phases of the education program.	<b>Education Coordinator (when required)</b> 1. Qualifications The education coordinator, when required, must be a medical laboratory professional who: <del>d. Has maintained 60 credit hours (completed within a three-year time period) of CME related to pathology.</del> a. Holds ASCP BOC U.S. Certification as a Pathologists' Assistant. b. Has knowledge of NAACLS accreditation and current certification procedures. 2. Responsibilities The education coordinator/ <del>clinical coordinator</del> , when required, a. Must provide supervision and coordination of the instructional faculty in the academic and clinical phases of the education program. b. <del>Has maintained 60 credit hours (completed within a three-year time period) of CME related to pathology.</del>	Released for Public Comment, Board Review in September 2025
Standard VII. A for HT, HTL, Path A	<b>VII. HT Program Administration</b>	<b>VII. HT Program Administration</b>	Released for Public Comment,



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	<p><b>A. Program Director</b></p> <p>The program must have a NAACLS approved medical laboratory professional serving as program director who meets the following qualifications and executes all required responsibilities.</p> <p>1. Qualifications</p> <p>The program director must have:</p> <ul style="list-style-type: none"><li>a. A bachelor's degree or higher.</li><li>b. An ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or histotechnician.<ul style="list-style-type: none"><li><del>i. If the program director does not hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or histotechnician, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or histotechnician must hold appointment as education coordinator.</del></li></ul></li><li>c. Three years teaching experience.</li><li>d. Knowledge of education methods and administration as well as current NAACLS accreditation procedures and certification procedures.</li><li>e. (for international programs only) If the program director does not hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or</li></ul>	<p><b>A. Program Director</b></p> <p>The program must have a NAACLS approved medical laboratory professional serving as program director who meets the following qualifications and executes all required responsibilities.</p> <p>1. Qualifications</p> <p>The program director must have:</p> <ul style="list-style-type: none"><li>a. A bachelor's degree or higher.</li><li>b. An ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or histotechnician.<ul style="list-style-type: none"><li><b>i. If the program director does not hold any of these certifications, an education coordinator is required.</b></li></ul></li><li>c. Three years teaching experience.</li><li>d. Knowledge of education methods and administration as well as current NAACLS accreditation procedures and certification procedures.</li><li>e. (for international programs only) If the program director does not hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or histotechnician, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or histotechnician must hold appointment as an accreditation liaison.</li></ul>	<p>Board Review in September 2025</p>
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	<p>histotechnician, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist or histotechnician must hold appointment as an accreditation liaison.</p>	
	<p><b>VII. HTL Program Administration</b></p> <p><b>A. Program Director</b> The program must have a NAACLS approved medical laboratory professional serving as program director who meets the following qualifications and executes all required responsibilities.</p> <p>1. Qualifications The program director must have:</p> <ul style="list-style-type: none"><li>a. An earned master's or doctoral degree.</li><li>b. An ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist.<ul style="list-style-type: none"><li>i. <del>If the program director does not hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist must hold appointment as education coordinator.</del></li></ul></li><li>c. Three years of teaching experience.</li><li>d. Knowledge of education methods</li></ul>	<p><b>VII. HTL Program Administration</b></p> <p><b>A. Program Director</b> The program must have a NAACLS approved medical laboratory professional serving as program director who meets the following qualifications and executes all required responsibilities.</p> <p>1. Qualifications The program director must have:</p> <ul style="list-style-type: none"><li>a. An earned master's or doctoral degree.</li><li>b. An ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist.<ul style="list-style-type: none"><li>i. <b>If the program director does not hold any of these certifications, an education coordinator is required.</b></li></ul></li><li>c. Three years of teaching experience.</li><li>d. Knowledge of education methods and administration as well as current NAACLS accreditation procedures and certification procedures.</li><li>e. (for international programs only) If the program director does not hold</li></ul>



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	<p>and administration as well as current NAACLS accreditation procedures and certification procedures.</p> <p>e. (for international programs only) If the program director does not hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist must hold appointment as an accreditation liaison.</p> <p><b>VII. Path A Program Administration</b></p> <p><b>A. Program Director</b> The program must have a NAACLS approved medical laboratory professional serving as program director who meets the following qualifications and executes all required responsibilities.</p> <p>1. Qualifications The program director must:</p> <p>a. Be a graduate of a NAACLS accredited (AAPA approved prior to 1995) pathologists' assistant educational program with an advanced degree (master's or doctoral), currently hold ASCP BOC certification as a Pathologists' Assistant, or a board-certified pathologist.</p> <p>i. <del>If the program director is a</del></p>	<p>ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a histotechnologist must hold appointment as an accreditation liaison.</p> <p><b>VII. Path A Program Administration</b></p> <p><b>A. Program Director</b> The program must have a NAACLS approved medical laboratory professional serving as program director who meets the following qualifications and executes all required responsibilities.</p> <p>1. Qualifications The program director must:</p> <p>a. Be a graduate of a NAACLS accredited (AAPA approved prior to 1995) pathologists' assistant educational program with an advanced degree (master's or doctoral), currently hold ASCP BOC certification as a Pathologists' Assistant, or a board-certified pathologist.</p>	
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	<p><del>pathologist, there must be an ASCP certified, NAACLS Accredited program educated pathologists' assistant employed as the educational coordinator/clinical coordinator.</del></p> <ul style="list-style-type: none"><li>b. Have a faculty appointment in the sponsoring institution and meet all requirements specified by the institution responsible for providing the didactic portion of the educational program and maintaining the overall operation of the program.</li><li>c. Have practical knowledge of educational methods and administration as well as current NAACLS accreditation and professional certification procedures, demonstrates adequate knowledge and proficiency in their content areas, demonstrates the ability to teach effectively at the appropriate level.</li><li>d. (for international programs only) If the program director does not hold ASCP BOC certification as a Pathologists' Assistant, or a board-certified pathologist, a qualified professional who does hold ASCP BOC certification as a Pathologists' Assistant, or a board-certified pathologist must hold appointment</li></ul>	<ul style="list-style-type: none"><li>i. If the program director is a pathologist, there must be an <b>educational coordinator who meets the above requirements for a pathologists' assistant program director.</b></li><li>b. Have a faculty appointment in the sponsoring institution and meet all requirements specified by the institution responsible for providing the didactic portion of the educational program and maintaining the overall operation of the program.</li><li>c. Have practical knowledge of educational methods and administration as well as current NAACLS accreditation and professional certification procedures, demonstrates adequate knowledge and proficiency in their content areas, demonstrates the ability to teach effectively at the appropriate level.</li><li>d. (for international programs only) If the program director does not hold ASCP BOC certification as a Pathologists' Assistant, or a board-certified pathologist, a qualified professional who does hold ASCP BOC certification as a Pathologists' Assistant, or a board-certified pathologist must hold appointment</li></ul>	
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	as an accreditation liaison.	as an accreditation liaison.	
Standard VII. MLM	<p><b>MLM Program Director Qualifications</b></p> <p><b>A. Program Director</b> The program must have a NAACLS approved medical laboratory professional serving as program director who meets the following qualifications and executes all required responsibilities.</p> <p>1. Qualifications The program director must have:</p> <ul style="list-style-type: none"> <li>a. An earned master's or doctoral degree.</li> <li>b. An ASCP BOC or ASCP<sup>i</sup> BOC generalist certification as a medical laboratory scientist or categorical ASCP BOC certification in Microbiology. <ul style="list-style-type: none"> <li>i. <del>If the program director does not hold ASCP BOC or ASCP<sup>i</sup> BOC certification as a generalist certification as a medical laboratory scientist or categorical ASCP BOC certification in Microbiology, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC generalist certification as a medical laboratory scientist must hold appointment as education coordinator.</del></li> </ul> </li> </ul>	<p><b>A. MLM Program Director Qualifications:</b></p> <p>1. Qualifications The program director must have:</p> <ul style="list-style-type: none"> <li>a. An earned master's or doctoral degree.</li> <li>b. An ASCP BOC or <b>ASCP<sup>i</sup> BOC certification</b> as a medical laboratory scientist, <b>specialist in Microbiology (SM)</b> or technologist in Microbiology. <ul style="list-style-type: none"> <li>i. <b>If the program director does not hold any of these certifications, an education coordinator is required.</b></li> </ul> </li> <li>c. Three years of teaching experience in medical microbiology or related area</li> <li>d. Knowledge of education methods and administration as well as current NAACLS accreditation procedures and certification procedures.</li> <li>e. (for international programs only) If the program director does not hold an ASCP BOC or <b>ASCP<sup>i</sup> BOC certification</b> as a medical laboratory scientist, <b>specialist in Microbiology (SM)</b> or technologist in Microbiology, a qualified professional who does hold an ASCP BOC or <b>ASCP<sup>i</sup> BOC certification</b> as a medical laboratory scientist, <b>specialist in Microbiology</b></li> </ul>	Released for Public Comment, Board Review in September 2025



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	<ul style="list-style-type: none"><li>c. Three years of teaching experience in medical microbiology or related area</li><li>d. Knowledge of education methods and administration as well as current NAACLS accreditation procedures and certification procedures.</li><li>e. (for international programs only) If the program director does not hold ASCP BOC or ASCP<sup>i</sup> BOC generalist certification as a medical laboratory scientist or categorical ASCP BOC certification in Microbiology, a qualified professional who does hold ASCP BOC or ASCP<sup>i</sup> BOC generalist certification as a medical laboratory scientist or categorical ASCP BOC certification in Microbiology must hold appointment as an accreditation liaison.</li></ul>	<p>(SM) or technologist in Microbiology must hold appointment as an accreditation liaison.</p>	
	<p><b>E. Accreditation Liaison (when required, for international programs only)</b></p> <p>1. Qualifications</p> <p>The accreditation liaison, when required, must be a medical laboratory professional who:</p> <ul style="list-style-type: none"><li>a. Has knowledge of NAACLS accreditation.</li><li>b. Has at least a master's degree and three years of experience in the</li></ul>	<p><b>E. Accreditation Liaison (when required, for international programs only)</b></p> <p>1. Qualifications</p> <p>The accreditation liaison, when required, must be a medical laboratory professional who:</p> <ul style="list-style-type: none"><li>a. Has knowledge of NAACLS accreditation.</li><li>b. Has at least a master's degree and three years of experience in the program discipline.</li></ul>	





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	<p>program discipline.</p> <p>c. Holds ASCP BOC or ASCP<sup>i</sup> BOC generalist certification as a medical laboratory scientist or categorical ASCP BOC certification in Microbiology.</p> <p>2. Responsibilities</p> <p>The accreditation liaison, when required, must:</p> <ol style="list-style-type: none"><li>Provide guidance and assistance in NAACLS accreditation requirements, policies and procedures.</li><li>Provide input into the curriculum and continuous program assessment and improvement.</li><li>Have regular contact, program director, faculty and program personnel.</li></ol> <p><b>F. Education Coordinator (when required)</b></p> <p>1. Qualifications</p> <p>The education coordinator, when required, must be a medical laboratory professional who:</p> <ol style="list-style-type: none"><li>Has at least a bachelor's degree and three years of experience in the program discipline.</li><li><del>Holds ASCP BOC or ASCP<sup>i</sup> BOC generalist certification as a medical laboratory scientist.</del></li><li>Has knowledge of NAACLS accreditation and current certification</li></ol>	<p>c. Holds an ASCP BOC or ASCP<sup>i</sup> BOC certification as a medical laboratory scientist, specialist in Microbiology (SM) or technologist in Microbiology.</p> <p>2. Responsibilities</p> <p>The accreditation liaison, when required, must:</p> <ol style="list-style-type: none"><li>Provide guidance and assistance in NAACLS accreditation requirements, policies and procedures.</li><li>Provide input into the curriculum and continuous program assessment and improvement.</li><li>Have regular contact, program director, faculty and program personnel.</li></ol> <p><b>F. Education Coordinator (when required)</b></p> <p>1. Qualifications</p> <p>The education coordinator, when required, must be a medical laboratory professional who:</p> <ol style="list-style-type: none"><li>Has at least a bachelor's degree and three years of experience in the program discipline.</li><li>Holds an ASCP BOC or ASCP<sup>i</sup> BOC certification as a medical laboratory scientist, specialist in Microbiology (SM) or technologist in Microbiology.</li><li>Has knowledge of NAACLS accreditation and current certification</li></ol>	
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	procedures. 2. Responsibilities The education coordinator, when required, must provide supervision and coordination of the instructional faculty in the academic and clinical phases of the education program.	procedures.	
DCLS Standard IV.A.1.d	IV. Students A. Publications and Disclosures 1. The following must be defined, published, and readily available to prospective and enrolled students: a. program mission statement b. program goals and graduate competencies c. program accreditation status including the name, address and contact information for NAACLS <del>d. results of the program outcome measures as identified in Standard II.B</del> e. list of affiliated facilities	IV. Students A. Publications and Disclosures 1. The following must be defined, published, and readily available to prospective and enrolled students: a. program mission statement b. program goals and graduate competencies c. program accreditation status including the name, address and contact information for NAACLS <b>d. designation of degree at the advanced practice level</b> e. results of the program outcome measures as identified in Standard II.B f. list of affiliated facilities	Released for Public Comment, Board Review in September 2025
DCLS Standard VIII.A.4.a	VIII. Curriculum Requirements A. Instructional Areas 4. The program curriculum must include principles and practices of: a. patient-centered care <del>to provide and coordinate care as related to</del> laboratory services including disease prevention, wellness promotion, and public health initiatives	VIII. Curriculum Requirements A. Instructional Areas 4. The program curriculum must include principles and practices of: a. patient-centered care <b>focusing on consulting and coordinating</b> <del>to provide and coordinate care as related to</del> laboratory services including disease prevention, wellness promotion, and public health initiatives	Released for Public Comment, Board Review in September 2025
Standard VIII	New layout	<a href="https://naacls.org/public-comment-for-proposed-">https://naacls.org/public-comment-for-proposed-</a>	Released for



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Revision for all disciplines except DCLS		<a href="#">standards/</a>	Public Comment, Board Review in September 2025
MLBBS Unique Standards	New	<a href="https://naacls.org/public-comment-for-proposed-standards/">https://naacls.org/public-comment-for-proposed-standards/</a>	Released for Public Comment, Board Review in September 2025
CG Standard VIII Change	<p><b>VIII. CG Curriculum Requirements</b></p> <p><b>A. Instructional Areas</b></p> <ol style="list-style-type: none"><li>1. The program must identify prerequisite content in biological sciences, chemistry and mathematics that provides the foundation for course work required in the laboratory science program.</li><li>2. The program must deliver instruction utilizing cognitive, psychomotor, and affective learning domains that enable the student to meet entry-level competencies of the program discipline.</li><li>3. The program curriculum must include the following scientific content:<ol style="list-style-type: none"><li>a. Specimen preparation and processing.</li><li>b. Molecular cytogenetic testing.</li><li>c. Chromosome analysis and imaging.</li></ol></li></ol>	<p><b>IX. CG Curriculum Requirements</b></p> <p><b>A. Instructional Areas</b></p> <ol style="list-style-type: none"><li>1. The program must identify prerequisite content in biological sciences, chemistry and mathematics that provides the foundation for course work required in the laboratory science program.</li><li>2. The program must deliver instruction utilizing cognitive, psychomotor, and affective learning domains that enable the student to meet entry-level competencies of the program discipline.</li><li>3. The program curriculum must include the following scientific content:<ol style="list-style-type: none"><li>e. Specimen preparation and processing.</li><li>f. Molecular cytogenetic testing.</li><li>g. Chromosome analysis and imaging.</li></ol></li></ol>	Adopted at the April 2025 Board of Director's Meeting



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	<p>d. Laboratory operations including safety, professional standards and conduct, quality control, guidelines and regulations.</p> <p>4. The program curriculum must also include:</p> <ul style="list-style-type: none"><li>a. Principles of interpersonal and interdisciplinary communication and team-building skills and the significance of continuing professional development.</li><li>b. Principles and practices of administration and supervision.</li><li>c. <del>Educational methodologies and terminology sufficient to train/educator users and providers of laboratory services sufficient for future clinical faculty.</del></li><li>d. Principles and practices of clinical study design, implementation and dissemination of results.</li><li>e. Interprofessional education and collaborative practice.</li></ul>	<p>h. Laboratory operations including safety, professional standards and conduct, quality control, guidelines and regulations.</p> <p>4. The program curriculum must also include:</p> <ul style="list-style-type: none"><li>a. Principles of interpersonal and interdisciplinary communication and team-building skills and the significance of continuing professional development.</li><li>b. Principles and practices of administration and supervision.</li><li>c. <b>Sufficient educational methodologies and terminology to train/educate users and providers of laboratory services.</b></li><li>d. Principles and practices of clinical study design, implementation and dissemination of results.</li><li>e. Interprofessional education and collaborative practice.</li></ul>	
Standard VII	Revision	<p><del>Program directors who have been approved as a program director of a NAACLS accredited DMS program prior to October 1, 2013, remain eligible as a program director.</del></p> <p>This language was removed from the 2024</p>	Adopted at the April 2025 Board of Director's Meeting



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		<a href="#">Standards. A previously approved Program director policy exists in the P &amp; P Manual.</a>	
DCLS Standard Change	Revision	Removal of the retired Sponsorship Models. Added Memorandum of Understanding (MOU). Added Line of Authority. Added that all materials submitted to NAACLS must be translated to English. Revised the Site Program Administrator (SPA) qualifications	Approved at the April 2025 Board of Directors Meeting
STANDARDS COMPLIANCE GUIDE			
Standard (ie Number)	Revision or New	Revision and/Summary of Key Changes	Implementation date/Status
Standard II.A	Revision	<u>Contents of Narrative for Self-Study:</u> Explain how the individuals, processes, and activities that are identified in a documented plan for continuous and systematic assessment determine program effectiveness. Include indicators that demonstrate the degree to which the program is meeting identified program/college/institution mission and stated outcomes <b>and/or</b> goals.	Adopted at the April 2025 Board of Director's Meeting
Standard II.D	Revision	<b>Standard II.D.2</b> Provide <b>documentation of analysis and data collection tools used</b> for curriculum development and resource acquisition/allocation.  <b>Standard II.D.3</b> No additional materials are required unless concerns remain from the Self-Study Review.  <b>Standard II.D.4</b>	Adopted at the April 2025 Board of Director's Meeting



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		Provide documentation for the assessment of program modifications resulting from any program changes implemented.	
Standard VII.B.1-2	Revision	<p><u>Contents of Narrative for Self-Study:</u></p> <p><b>Standard VII.B.1</b></p> <p>Provide the name(s) and credentials of the Site Program Administrator and describe the position qualifications.</p> <p><b>Standard VII.B.2</b></p> <p>Explain how the Site Program Administrator is involved with the coordination of teaching and clinical/applied learning experiences education.</p> <p>Describe the site program administrator's role in evaluating program effectiveness.</p> <p>Describe communication practices between the site program administrator and the program director.</p> <p><u>Accompanying Documentation for Self-Study:</u></p> <p><b>Standard VII.B.1</b></p> <p>Provide the NAACLS letter indicating approval of the Site Program Administrator.</p> <p>If the Site Program Administrator has not previously completed the program official approval process,</p>	Adopted at the April 2025 Board of Director's Meeting



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		the individual must contact NAACLS Staff to complete the process.	
POAF Section	Revision	Moved all compliance language from Program Official Approval Form to the Standard Compliance Guide.	Adopted at the April 2025 Board of Director's Meeting
Glossary Section	New	<b>Assigned Preceptor</b> - is a designated and discipline appropriate individual who is identified to supervise, guide, and evaluate a student during a clinical/applied learning experience. This differs from the clinical/applied learning experience liaison, but it could be the same person. Refer to Clinical/Applied Learning Liaison definition below.	Adopted at the April 2025 Board of Director's Meeting
DCLS V.A & B	Revision	<p>A. Provide documentation of a student recruitment and admission non-discrimination policy.</p> <p>B. Provide documentation of a faculty recruitment and employment non-discrimination policy.</p>	Adopted at the April 2025 Board of Director's Meeting
DCLS V. F	Revision	F. Extra curricular work by students (noncompulsory outside of class hours, never used as staff replacement) should be addressed, including how and when this information is distributed to students, faculty, and clinical staff and/or clinical sites.	Adopted at the April 2025 Board of Director's Meeting
DCLS VII.D.1	Revision	<p>1. Provide examples of input from the advisory committee into the program to ensure it maintains relevancy and effectiveness. Documentation may include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Minutes of meetings (agendas are not adequate) that provide examples of meaningful input on the relevancy and</li> </ul>	Adopted at the April 2025 Board of Director's Meeting



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		<p>effectiveness of the program.</p> <ul style="list-style-type: none"><li>• Informal communication such as emails, texts, or notes from telephone conversations.</li><li>• Documentation of informal meetings.</li></ul>	
POLICY			
Policy	Revision or New	Summary of Key Changes	Implementation date
Volunteer Manual	Revisions	<ul style="list-style-type: none"><li>• Formatted with new branding.</li><li>• Updated standard language throughout.</li><li>• Removed references to retired sponsorship models.</li><li>• Updated content for team leader throughout site visit process.</li><li>• Updated reimbursement list for volunteers.</li><li>• Modified BOD/RC/volunteer membership and responsibilities changes to reflect the website revisions.</li><li>• Added DRC Self-Study Reviewer Appointment Policy.</li></ul>	Adopted at the April 2025 Board of Director's Meeting
Policy and Procedure Manual	Revisions	<ul style="list-style-type: none"><li>• Formatted with new branding.</li><li>• Removed program supervisor with consultant throughout.</li><li>• Added program official requirements for site program administrator and accreditation liaison.</li><li>• Removed references to retired sponsorship models.</li><li>• Modified BOD/RC/volunteer membership and responsibilities changes to reflect the website revisions.</li></ul>	Adopted at the April 2025 Board of Director's Meeting





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		<ul style="list-style-type: none"><li>• Added DRC site visit policies.</li><li>• Document Retention Policy</li><li>• Previously Approved Program Director Policy</li><li>• Cycle Alignment Policy</li></ul>	
Previously Approved Program Director Policy	Revision	<p>Previously Approved Program Directors are eligible to serve as Program Director for other programmatic types of accreditation as long as they meet the qualifications. An exemption is allowed for Phlebotomy Programs. Previously approved Program Directors do not need to meet Standard VII. A.1.c, which requires six months of experience in a phlebotomy education institution. All previously approved Program Director applicants must submit the demographic pages of the Program Director Application, the NAACLS approved letter, a current CV, and a narrative explaining the changes (eg – assuming the role of another NAACLS accredited program at this institution or another institution). <b>If the applicant has not been associated with a NAACLS accredited program for more than five years, attendance at a NAACLS workshop is required within one year of approval.</b> Should the individual need to supply additional documentation, NAACLS Staff will inform the Applicant. Since the applicant has been approved previously, the application fee is waived.</p>	Adopted at the April 2025 Board of Director's Meeting
Cycle Alignment Policy	New	<p><b><u>Guide to Accreditation</u></b></p> <p><b><u>Cycle Alignment Policy and Joint Review Process</u></b></p>	Adopted at the April 2025 Board of Director's Meeting



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		<p>Cycle Alignment Policy and Joint Review Process</p> <p>Sponsors with multiple NAACLS accredited programs may request to align the programs' review cycles for a joint review. All cycle alignment requests should be written in writing (letter or email) to the appropriate program coordinator. Upon request for a joint review, the NAACLS office will determine the feasibility of alignment and determine if submission of a Cycle Alignment Report is indicated. When the Cycle Alignment Report is approved, an extension will be made to align the cycles for the following accreditation review. The NAACLS office will determine the due date for the self-studies and schedule the site visit. The individual programs will submit separate self-studies and will receive separate self-study review reports and site visit reports. One program coordinator will handle all site visit planning for the combined review. Each program will get individual site visit reviews, specific to the program type. The programs must submit responses to each self-study and site visit report separately. Programs that go through the joint review process will receive separate recommendations from the review committee(s) and separate awards from the Board of Directors.</p> <p><b>NAACLS P&amp;P Manual</b></p> <p><a href="#">Cycle Alignment Policy</a></p> <p>Sponsors with multiple NAACLS accredited programs may request their cycles be aligned for a</p>	
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		joint review. The appropriate review committee will review all cycle alignment requests, and their recommendation will be forwarded to the board for approval. The request will be placed in the programs' respective files. Programs should request the Cycle Alignment Report Template from the appropriate program coordinator and use that template when submitting their Cycle Alignment Report.	
Sponsor with Partnership Fee	New	Programs entering a partnership will be assessed one full accreditation fee, with each additional partner receiving a 25% discount rate.	TBD
FORMS			
Form	Revision or New	Summary of Key Changes	Implementation date
2024 Standard VIII Matrix	Revision	Revised to new Standard language	May 1 <sup>st</sup> , 2025
Fall 2024 Self – Study Review	New	Created a new Self – Study Review form to align with the 2024 Standards and tie directly to the Standard Compliance Guide.	May 1 <sup>st</sup> , 2025
Fact Sheets (Sponsoring, Clinical, Didactic)	Revision	New Branding. Revised Content to align with 2024 Standards.	May 1 <sup>st</sup> , 2025
Accreditation Applicant Packet	Revision	New Branding. Revised Content to align with 2024 Standards. Compliance language now in SCG.	May 1 <sup>st</sup> , 2025
Program Official Approval	Revision	New Branding. Revised Content to align with 2024 Standards. Compliance language now in SCG.	May 1 <sup>st</sup> , 2025



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Form			
DCLS Self-Study Review	Revision	Created a new Self – Study Review form to align with the DCLS Standards and tie directly to the DCLS Standard Compliance Guide.	May 1 <sup>st</sup> , 2025
Interim Report Template and Review Forms	Revision	New Branding. Revised Content to align with 2024 Standards.	May 1 <sup>st</sup> , 2025
Sponsor and Partner Responsibility Matrix	New	Created for our revised Sponsorship models.	July 1 <sup>st</sup> , 2025