



# NAACLS Preliminary Potential Partnership Questionnaire

## OVERVIEW

Thank you for your interest in partnering with the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). To help us understand your program and to determine next steps in the process, please respond to the questions posed below. You will notice that example responses, presented in *blue italics*, are provided to assist you in the completion of this form. Please return the submitted to [mgiannosa@naaccls.org](mailto:mgiannosa@naaccls.org) for initial consideration. NAACLS will keep you informed throughout the process. Thank you.

## SECTION ONE: General and Contact Information

Program for Consideration:

Affiliated (Sponsoring) Institution:

*For example, name of hospital/educational institution.*

Submitter's Name and Preferred Contact Information:

Contact Name and Preferred Contact Information: (if different from that of the submitter)

## SECTION TWO: Questions Regarding the Program for Consideration

What is the name of the program?

How is the program marketed? *For example, billboards; website; others.*

Does the program culminate in a degree or certificate? *For example, Bachelor of Science in Medical Laboratory Science; Certificate in Clinical Microbiology.*

What is the professional title of a program graduate? *For example, clinical microbiologist.*

Who is directly responsible for program administration? *For example, a program director, department chair, etc..* What is the contact information for that person(s)?

What is the annual capacity of students in the program? *For example, the program accepts no more than 20 students per year.*

Do you know of other programs that are like yours? If yes, please provide the name and location of each known program.

What is the length of the program? *For example, 18 months; 2 years.*

How do students apply for the program? *For example, online applications are followed by on-site interviews.*

Are there any required prerequisite courses students must take before beginning the program? If so, what are they? *For example, 2 semesters of general biology with lab (4 credits per course for a total of 8), chemistry through organic I with lab (4 credit hours per course for a total of 12), statistics (3 credit hours), general microbiology with lab (5 credit hours), medical terminology (3 credit hours, and anatomy and physiology II and II, each with lab (4 credit hours per course for a total of 8 credit hours). Total credit hours: 36.*

What is the curricular model? How does the program work? *For example, the first six months in the program consist of didactic instruction with student labs. Students spend the next ten months in full-time clinical rotations. The last two months of the program are dedicated to review/study for program comprehensive final followed by the national certification exam.*

What is the scope of practice and entry-level competency(ies) for the program? *For example, graduates of the program may work in routine laboratories based in hospitals, specialty clinics, and related industry. They are equipped to oversee specimen collection and processing, perform and troubleshoot laboratory analyses and turn out timely and accurate results.*

Are concepts in laboratory management and laboratory operations covered in the curriculum? If yes, how? *For example, students take a dedicated laboratory management course. Laboratory operations content is weaved into each laboratory discipline-specific course.*

What are the program outcomes (what should a graduate of the program be able to do as a result of program completion)? *For example, graduates will be prepared to communicate accurate and timely laboratory information with other members of the healthcare team.*

Do you track placement of your graduates, or is it assumed that the graduates of the program will get or already are hired by the program's sponsor? *For example, students in the program are guaranteed a job in the sponsoring hospital upon successful completion of the program.*

What are the outcome measures utilized by the program in addition to job placement? *For example, student retention rate in the program, scores on the national certification exam in the field.*

Do you have a process to assess overall program quality or effectiveness? If so, explain. *For example, the program outcomes form the basis of the assessment plan. Each year, one to two outcomes are evaluated (on a rotating basis). Items or measures of student learning pertinent to the program outcomes under review are collected and analyzed by program faculty using a program-level assessment rubric, which is not associated with grades. After each relevant course, faculty gather to discuss the assessed data, dig deeper to understand unexpected findings, and create action plans. Changes are put into place when warranted and evaluated during the next scheduled cycle thus closing the assessment loop.*

Do program graduates need certification or licensure in the profession to practice?

What agency administers an appropriate examination in the profession if one is required? (List all agencies.)

Is there a professional organization associated with this type of program? If so, who? (List all organizations). *For example, ASCP, ASCLS, ASM, AIMBE, ACS, etc..*

Is there an existing job description for graduates of the program? If so, please attach/pin a copy for review in the box below.

*Instructions: Open the document using Adobe. Locate the floating vertical toolbar, click comment bubble button, click the arrow in the bottom right corner of the button, select the paper clip or "Attach file".*

Is there an existing job title recognized by the US Department of Labor (DOL)? If so, enter the title here. *A database of US DOL job titles and descriptions can be found at: [www.bls.gov/ooh/](http://www.bls.gov/ooh/).*

Are there any other agencies that accredit this program? If so, enter them here. *For example, CAAHEP, ACCSC, ACEN, etc..*

**Reviewer Comments/Concerns:**