



Preliminary Report Task Force

July 16, 2026

Members: Elizabeth Gockel Blessing – Chair, Ethan Kentzel, Frankie Harris- Lyne, Nadine Lerret, Jessy Jasso (Staff Liaison)

Overview: The Preliminary Report Task Force Committee began meeting in August of 2025 and has since conducted 9 meetings to have a thorough review and revision of the preliminary report [officially known as the NAACLS Accreditation Application Packet], the review form, and the Standard Compliance Guide to ensure alignment. We now ask the committee members to review these documents and to provide commentary.

Charge: The Preliminary Report Task Force is charged with reviewing and updating the Preliminary Report form to ensure it supports an effective and clear evaluation of new programs. The taskforce should consider the following:

- Define the role the preliminary report should play in the overall accreditation process.
- Determine the specific information required in the preliminary report to fulfill that role.
- Ensure alignment of the revised Preliminary Report with the 2024 NAACLS Standards and Standards Compliance Guide. The goal is for the Preliminary Report to be modeled after the Self-Study Template for Fall 2026 found on the NAACLS website.
- Review available statistics and feedback from programs that were asked to provide additional information, indicating areas of confusion in the current form.
- Ensure alignment of the revised Preliminary Report with the Preliminary Report Review Form [officially titled on the NAACLS website as the NAACLS Application Packet Review].

Meeting Dates

August 7, 2025 – The task force went over the charge and defined the role the preliminary report should play in the overall accreditation process. The taskforce members were charged with looking at the accreditation packet and reviewing the forms independently and providing commentary within the shared document.

October 9, 2025 - The task force explored accreditation application processes, documentation requirements, and challenges faced by applicants, while also addressing language discrepancies and the need to align terminology with updated standards. The team agreed to complete a collaborative document review by the end of November, with plans for additional meetings and follow-up communications to ensure progress and coordination among team members.

November 14, 2025 - The task force reviewed and discussed draft accreditation documents, focusing on standards II and IV while evaluating the level of detail required for program

readiness and self-study reports. Refined requirements were established for course documentation, syllabi submissions, and preliminary report contents, with the group agreeing to streamline certain sections while maintaining essential information.

January 14, 2026 - The task force reviewed the staff copy of the Preliminary Report document. Some edits were made, and others were split to be worked on as individuals. Elizabeth and Ethan were tasked with looking at the final copy. Ethan agreed to review to make sure the Standards align with each other.

February 25, 2026 – The task force reviewed the comments on the preliminary report document during the meeting and accepted the changes and/or worked on further edits. Taskforce members had independent tasks of updating their perspective sections.

March 24, 2026 – This meeting was a work and editing session so that staff could review the preliminary report and add in their commentary/ suggested edits.

April 27, 2026 - The taskforce Members made edits to the review form independently, and we then gathered as a group to check them against the Standard Compliance Guide. Edits were made and were sent to Steff for formatting and to staff for review. Members were given independent work of making further edits within the Standard Compliance Guide.

May 18, 2026 - The taskforce reviewed Standard Compliance Guide to make sure all sections aligned with what was listed on the preliminary report and review form. After staff and the chairs reviewed the preliminary report, review form, and standard compliance guide in June to provide final edits/commentary.

June 16, 2026 - The task force reviewed the edits made and accepted the changes. It was sent to staff for formatting clean-up and is now open to committee members to review.

Respectfully Submitted by:

Beth Gockel -Blessing